

THE KENTUCKY BOARD OF OPHTHALMIC DISPENSERS
MEETING MINUTES
May 18, 2016

A regular meeting of the Kentucky Board of Ophthalmic Dispensers was conducted May 18, 2016, at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky.

MEMBERS PRESENT

Granville Smith, Chairman
Dr. Jim Luckett
Melanie Abner, Secretary
Dorothy Newberry

OCCUPATIONS AND PROFESSIONS STAFF

Larry Brown, Executive Director
Jessie Parker, Board Administrator

MEMBERS ABSENT

Dr. James Patterson

OFFICE OF THE ATTORNEY GENERAL

Marcus Jones, Assistant Attorney General

GUESTS

CALL TO ORDER

Chairman Smith called the meeting to order at 10:00 a.m.

MINUTES

Ms. Abner made a motion to approve the meeting minutes from the March 16, 2016, meeting. Ms. Newberry seconded that motion and it carried.

FINANCIAL REPORT

The Board reviewed the financial reports from the months of March and April 2016.

OCCUPATIONS AND PROFESSIONS REPORT

Mr. Brown presented the Memorandum of Agreement with the Office of Occupations and Professions. This MOA is for Fiscal Year 2017 and Fiscal Year 2018 (2 year agreement), and is an agreement between the Board and O&P for services. Ms. Abner made a motion to sign the MOA. Dr. Luckett seconded the motion, and it carried. Mr. Smith signed the agreement.

Mr. Brown informed the Board that the Public Protection Cabinet has restricted overtime and comp time. To comply with this policy, and to attempt to get the board administrator's work completed, O&P has asked the board administrators to not attend Complaint Committee and Application Committee meetings.

Mr. Brown also informed the Board that letters will be mailed within a couple of weeks to all licensees with their new, six digit license numbers. The new numbers can already be found on the verification website.

BOARD COUNSEL REPORT

Mr. Jones discussed the updated version of 201 KAR 13:040. Mr. Lovejoy's comments were taken into consideration, and Mr. Jones discussed the changes with the Board. LRC has accepted the changes. Mr. Jones will let Mr. Smith and Ms. Abner know when the subcommittee meets to review the regs.

COMPLAINTS

There were no open complaints. The Board received communication Mr. Lee, who asked the Board to contact 1-800-Contacts. Mr. Jones will write the company about expired licenses.

OPHTHALMIC INSPECTOR REPORT

No report.

LICENSURE STATUS REPORT

Ms. Parker reported there are currently 165 Apprentice Ophthalmic Dispensers, 575 active Ophthalmic Dispensers, and 86 Inactive Ophthalmic Dispensers.

APPROVAL OF APPRENTICE APPLICATIONS

Dr. Luckett made a motion to approve the following 19 Apprentice Applications:

1. Austin, Amy: Wal-Mart Vision Center, Madisonville
2. Balch, Danielle: Wal-Mart Vision Center, Crestwood
3. Bates, Bernal: Wal-Mart Vision Center, Winchester
4. Biddle, Michelle: Wal-Mart Vision Center, Fort Wright
5. Boni, Robynn: Costco Wholesale, Lexington
6. Braden, Allen: Wal-Mart Vision Center, Williamsburg
7. Claypook, Kristi: Wal-Mart, Maysville
8. Dawn, Francesca: America's Best Contact & Eye Glasses, Florence
9. Day, Vicky: Wal-Mart Vision Center, Fort Wright
10. Fandrey, Amanda: Lenscrafters, Lexington
11. Hern II, Thomas: Wal-Mart, Ashland
12. Proffitt, Misty: Hoffman and Huffman PSC, London
13. Quimby, Bernadette: Wal-Mart Vision Center, Radcliff
14. Rouse, Misty: Huffman and Huffman, Harlan
15. Sauer, Benjamin: Lenscrafters, Louisville
16. Skipper, Jonetta: Vision Works, Elizabethtown
17. Smith, Amanda: America's Best Contacts & Eyeglasses, Louisville
18. Stiff, Michael: Wal-Mart Vision Center, Louisville
19. Vaughn, Regina: Wal-Mart Vision Center, Corbin

Ms. Newberry seconded that motion and it carried.

APPROVAL OF OPHTHALMIC DISPENSERS APPLICATIONS

Ms. Abner made a motion to approve the following Applications for Ophthalmic Dispensers:

1. Nalley, Danyelle
2. Hatzke, Sarah

Dr. Luckett seconded that motion and it carried.

APPROVAL OF PRACTICAL EXAM APPLICATIONS

Ms. Abner made a motion to approve the following Applications for Practical Examination:

1. Rehnborg, Stephanie
2. Miracle, Jessica

Dr. Luckett seconded that motion and it carried.

APPROVAL OF CONTINUING EDUCATION

No continuing education was submitted for review.

ADDITIONAL BUSINESS

The Board discussed the November Board meeting date, as Mr. Jones and Ms. Parker have another scheduled Board meeting the same day. Ms. Parker will discuss with the other to Board to see if they can move their meeting.

Ms. Abner made a motion to accept the final draft of the Apprentice Change of Sponsorship Form and the Sponsor Removal of Apprentice Form. Ms. Newberry seconded the motion, and it carried.

The Board formed an Application Committee. Dr. Luckett and Mr. Smith will be the Application Committee. The Board also formed a Complaints Committee. Ms. Abner and Dr. Patterson will be the Complaints Committee.

The RFP for the Board's investigator is currently posted.

Mr. Jones discussed Mr. Smith recusing himself from future review of exams presented to the Board for approval. Mr. Smith will submit in writing to the Board that he will recuse himself.

APPROVAL OF TRAVEL AND PER DIEM

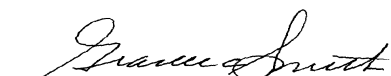
Ms. Abner made a motion to approve travel and per diem for members that attended today's meeting. Dr. Luckett seconded that motion and it carried. Dr. Luckett made a motion to approve travel for Ms. Abner and Mr. Smith to attend the subcommittee meeting at LRC to represent the Board. Ms. Newberry seconded the motion, and it carried.

NEXT MEETING

The Board will meet again on Wednesday, July 20, 2016 at the Office of Occupations and Professions. The Applications Committee will meet prior, at 9:45.

ADJOURNMENT

Dr. Luckett made a motion to adjourn the meeting at 11:25 am. Ms. Abner seconded the motion and it carried.



Granville Smith, Chairman